direct credit request.

Email: dcr@mebank.com.au or Fax: (03) 9708 4640
Mail: **ME**, Transaction Banking, Reply Paid 1345, Melbourne VIC 8060
Any questions? Call **ME** on **13 15 63** or visit **mebank.com.au**

Use this form to establish a new direct credit request or to change the details of an existing direct credit request from your **ME** account.
You can only make one direct credit request per form.

I/We request you to arrange for funds to be withdrawn from my/our **ME** account shown below and credited to the account at the financial institution shown in section 2 in accordance with: (a) my/our instructions set out below and (b) my/our future instructions.

move money from here. section 1 – your ME account.

Account number ☐☐☐☐☐☐☐☐☐

Name(s) of account holder(s)

put money here. section 2 – nominated account details.

The details should appear as they do on your nominated account statement.

Name of financial institution

Name(s) of account holder(s)

BSB number ☐☐☐☐☐☐

Account number ☐☐☐☐☐☐☐☐☐

how much money? section 3 – your instructions.

☐ I/We would like to establish a new or additional direct credit request (not to replace existing) OR

☐ I/We would like to change my/our existing direct credit details

Please withdraw $ _____ from my/our account in section 1 and credit the account detailed in section 2.

On a ☐ Once only ☐ Weekly ☐ Fortnightly ☐ Monthly frequency

Starting from D D M M Y Y until further notice OR ending on D D M M Y Y

i/we swear! section 4 – declaration.

I/We acknowledge that this direct credit arrangement is governed by the terms of the Direct Credit Request Terms and Conditions on this form.

Print name _____ Signature _____ Date D D M M Y Y

Print name _____ Signature _____ Date D D M M Y Y

To make additional payments, change your regular payments, or cancel this Direct Credit Request, call the team @ **ME** on **13 15 63**.

the legal stuff. section 5 – direct credit request terms and conditions.

By completing and signing this Direct Credit Request form you agree and acknowledge that:

(a) if there are sufficient cleared funds in your **ME** account we will withdraw the requested amount from that account and send payment to your nominated account on each day a withdrawal is to be made in accordance with your Direct Credit Request. We are not responsible for any delay in processing that payment by the financial institution at which your nominated account is held;

(b) it is your responsibility to:
- ensure that there are sufficient cleared funds in your **ME** account on a day a withdrawal is to be made in accordance with your Direct Credit Request;
- check that the details you have provided us of your nominated account are correct by checking them against a recent account statement;
- advise us if your nominated account is transferred, closed or if any other account details change; and
- check your account statement to verify that the amounts withdrawn from your **ME** account are correct;

(c) if there are insufficient cleared funds in your **ME** account on a day a withdrawal is to be made in accordance with your Direct Credit Request, we:
- are not required to make any payment to your nominated account;
- may make the payment to your nominated account when sufficient cleared funds are available (but we are not obliged to do this); and
- are not liable for any loss you may suffer as a result of any failure or delay in payment to your nominated account;

(d) if a day on which we are to make a payment to your nominated account in accordance with your Direct Credit Request is a public holiday, a Saturday or a Sunday, we may make the payment on the next business day; and

(e) we may stop acting in accordance with your Direct Credit Request at any time:
- without notice to you if the financial institution at which your nominated account is held refuses to accept our payments; or
- by sending you written notice.

ignore this bit. ME use only.

Authority number _____