



# change of name form.

Mail: ME Deposit Solutions, PO Box 1345, Melbourne, VIC 3001  
Any questions? Call ME on **13 15 63** or visit **mebank.com.au**

## how to use this form.

- Please complete this form to change your name on your ME account(s).
- Please return the form along with supporting documents to:  
ME Deposit Solutions, PO Box 1345, Melbourne, VIC, 3001

**Note: If you have a home loan, we'll be able to use this form to change your name on your ME account(s) but this will not change your name on the Certificate of Title for your property.**

## section 1 – reason for the change. (please tick the appropriate box)

- I'm changing to my married name                       I'm reverting to my former name                       I'm using a new name

## section 2 – personal details.

previous name.	new name.
Title (Mr/Mrs/Miss/Ms/other) <input type="text"/>	Title (Mr/Mrs/Miss/Ms/other) <input type="text"/>
Given name(s) <input type="text"/>	Given name(s) <input type="text"/>
Family name <input type="text"/>	Family name <input type="text"/>
Previous signature <input type="text"/>	New signature <input type="text"/>
Date <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Date <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Date of birth <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	ME account number <input type="text"/>

## section 3 – supporting documents. (please tick the appropriate box)

Please attach an original certified copy of the following document(s).

**Note: We can't accept Marriage Certificates, Divorce Certificates or Change of Name Certificates that are issued overseas.**

### changing to married name.

- Marriage Certificate (Must be Australian issued)                      **or**                       Change of Name Certificate (Must be Australian issued)

### changing to former name.

- Birth Certificate **plus** one of documents listed below
- Divorce Certificate / Decree Nisi (Must be Australian issued)                       Change of Name Certificate (Must be Australian issued)
- Statutory Declaration (Original document required)                       Marriage Certificate (Must be Australian issued)

### changing to new name.

- Change of Name Certificate (Must be Australian issued)

## the following persons can certify a document as a true copy of an original.

- Medical practitioner
- Notary public
- Minister of religion
- Trade marks attorney
- Bailiff
- Police officer
- Justice of the Peace
- Legal practitioner
- Sheriff or Sheriff's officer
- ME bank officer\*
- Registrar or Deputy Registrar of a court
- Judge, Master or Clerk of a court
- Australian consular or diplomatic officer
- CEO of a Commonwealth court
- Commissioner for Affidavits or Declarations
- Member of:
  - CPA Australia
  - the National Institute of Accountants
  - the Institute of Chartered Accountants in Australia
  - the Association of Taxation and Management Accountants
  - Engineers Australia (other than the grade of student)
  - Chartered Secretaries Australia
  - the Australasian Institute of Mining and Metallurgy
- Employee of the Commonwealth or Australian Trade Commission in a country or place outside Australia
- Senior Executive Services employee\*, permanent employee\*, or parliament member of the Commonwealth, the Parliament of a State Territory legislature or local government authority of a State or Territory
- Officer or authorised representative of a holder of an Australian financial services licence\*
- Australian Defence Force officer, non-commissioned officer\* or warrant officer
- Australia Postal Corporation agent in charge of a postal office, or permanent employee in a post office\*\*
- Full-time teacher at a school or tertiary education institution, school principal or dean

\* with two or more years of continuous service

\*\*with five or more years of continuous service

**ME use only**

Verifying officer to complete sections 1 and 2.

**section 1 – record of identification document(s) received.**

**ID record**

Full name verified  
Date of birth verified  
Verified from  
Copy of ID document

**Document 1**

Yes       No  
 Yes       No  
 Original       Certified copy  
 Attached       Not attached  
(go to Section 2)      (complete details below)

**Document 2** (if applicable)

Yes       No  
 Yes       No  
 Original       Certified copy  
 Attached       Not attached  
(go to Section 2)      (complete details below)

Type of document  
(e.g. passport)

Document number  
(if applicable)

Date of issue  
(if applicable)

Place of issue  
(if applicable)

Expiry date  
(if applicable)

**section 2 – verifying officer details.**

I confirm that I have sighted original or certified documentation and have verified the individual's full name.

Name of verifying officer

Signature

Date